



Career & Educational Options After High School 17 SCECH/Continuing Education Hours

- *Help all clients explore a variety of career and education options for after high school*
- *Gain in-depth information and resources to assist your clients in making these career and educational choices*

This five-week online course begins February 4, 2024 and runs through March 8, 2024. Receive 17 continuing education hours and interact with other like-minded career practitioners.



There are no set times you must be logged in. A discussion-based online course, you log in when you can. Starting with terminology use, learn how to talk about certificates, applied degrees, apprenticeships, pitfalls of Bachelor Double Majors, scholarships and more. Assignments are designed for you to create improvements for your own program.

Participation: 5-week commitment

Contact Hours: 17 approved SCECH hours

Course Fee: \$380

To register, return this form with the information below – email the form to kgarceau@cdftrainer.com. Payment can follow registration.

Name:	
Title/Position:	
Organization Name:	
Address:	
City:	
State:	
Zip Code:	
Business Phone:	
Cell Phone:	
E-mail:	
Choose one that fits you:	<input type="radio"/> Workforce Development Professional: circle one – youth or adults <input checked="" type="checkbox"/> Educator <input type="radio"/> (describe):
Additional Credits Available	I am interested in <input type="checkbox"/> 17 Continuing Education Credit Hours – no additional fee
<input type="checkbox"/> Pay by check (preferred)	
Credit card option available upon request.	



Course Title: Educational Options After High School
Professional Development Program

Instructor: Kristen Garceau

Office: 269-657-2123 **Email:** kgarceau@cdftrainer.com

Hours: This is a 17-hour training program

Weekly Topics:

Day	Week	Topic
Monday	0	Online Introductions, getting started
Monday	1	Historical messages and impacts of college-going programs
Monday	2	Educational Options Overview of Choices; Flipping the Decision Paradigm
Monday	3	Comparing Programs, Making Choices, Navigating the Future
Monday	4	Understanding and teaching about the true costs of college, entry level work, and the value of employer reimbursement options
Monday	5	Identifying Your Program Gaps; Creating Improvement Plans

Course Description:

Learning about career and education options is an ongoing process as clients or students discover more about careers. This course includes information to help others understand many choices for meaningful post-secondary decisions beyond the traditionally communicated associate of arts/sciences and bachelors' degree programs.

Participants will be introduced to common mistakes people make and the vocabulary they need to navigate their choices. Common myths about options will be discussed and participants will discover ways to help others understand and manage the costs of educational options. Discussions among participants will highlight current practices and methods for improving programs.

Course Goals: To provide participants with the knowledge and skills to become proficient and effective teaching about post-secondary educational options.

Objectives:

- Participants will discuss the historical messages and impact of college-for-all programs
- Participants will use terminology for post-secondary options, understand the limitations of student knowledge and improve their program to include new information for students.
- Participants will understand common myths that students have about educational options after high school and develop ideas for decreasing these myths at their organization.
- Participants will explore post-secondary educational options and develop ideas for addressing more options with students that result in high demand and high pay opportunities.
- Participants will understand the costs of college, scholarship search options, the pitfalls of student loans and develop and use resources to help students and families.
- Participants will identify ways that their current program can be improved as a result of this course.



Course Competencies:

1. **Developing a Helping Relationship:** Students are often left on their own to understand and explore the large variety of educational options after high school. Practitioners will develop programming that will help students and their families navigate this complex information.
2. **Training and Leading Groups:** Prepare and develop materials and ideas that enhance educational-choices programs and presentations to individuals and groups.
3. **Providing Career Services to Multicultural Populations:** Recognize special needs of various groups by informing all students and their families about educational choices beyond the traditionally-communicated associates and bachelors degrees. Educators will understand certificates, applied associates programs and their limitations, and apprenticeships as well as traditionally-communicated options.
4. **The Role of Career Information and Technological Resources in Career Planning:** Be able to use current online resources for finding scholarship information, loan calculating, educational research. A variety of websites will be introduced and used.
5. **Designing and Implementing Career Planning Services:** Participate in continuous improvement of current educational-options informational programs in their organization and apply the information from the course.

Expected Course Outcomes: Participants will successfully complete all required competencies in the topics as listed above and be eligible to receive continuing-education credits. Additionally, participants will establish specific written goals for implementing knowledge and skills gained.

Course Requirements – Attendance and Participation:

- All assignments must be completed on time.
- All participants must actively participate in the weekly discussions on line.
- All assignments must be completed with quality work.
- Technology requirements: Internet access, ability to read MS Word documents & Adobe PDF files,
- Ability to view video and listen to audio.

Audience: Michigan Works! Staff, area counselors, human resource center employees, employment center employees, K-12 school district employees and university/community college employees.